



**BOROUGH OF MENDHAM
MEETING OF THE MAYOR AND COUNCIL
October 8, 2025, 7:00 PM
Minutes**

1. CALL TO ORDER

Mayor Kelly called the October 8, 2025, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

2. MOMENT OF SILENCE AND FLAG SALUTE

Mayor Kelly led a moment of silence, and he proceeded with the Pledge of Allegiance.

3. MAYOR'S OPENING STATEMENT

The Mayor stated that Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

4. ROLL CALL

Present:

Mayor, James Kelly

Council President Neil Sullivan

Council Member Marilyn Althoff

Council Member Matthew Bruin

Council Member Alexandra Henry Traut

Council Member Will Russo

Not Present:

Council Member Bruce LaFera

Also Present:

Joyce Bushman, Borough Administrator

Fred Semrau, Borough Attorney

Lauren McBride, Acting Borough Clerk

5. **CONSENT AGENDA ITEMS** *(Items considered routine, Council will act on by a single motion and vote unless a member request that an item be removed and considered separately)*

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the Governing Body requests that an item be removed and considered separately

A. Minutes

1. September 10, 2025
2. September 24, 2025

B. Special Event Application

1. Rizzuto United Breast Cancer Foundation, Clothing Drive, 10/18/25

Motion to Approve: Council Member Althoff

Second: Council Member Bruin

Ayes: Sullivan, Althoff Bruin, Henry Traut, Russo

Nays: None

6. **RESOLUTION**

#149-2025 RESOLUTION OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE INSTALLATION AND MAINTENANCE OF A FLASHING PEDESTRIAN CROSSWALK SIGN ON HILLTOP ROAD AT HILLTOP SCHOOL

Motion to Approve: Council Member Althoff

Second: Council Member Russo

Ayes: Sullivan, Althoff, Bruin, Henry Traut, Russo

Nays: None

#150-2025 AUTHORIZING THE SETTLEMENT OF TAX APPEAL AT BLOCK 2101 LOT 1.05

Motion to Approve: Council Member Henry Traut

Second: Council Member Russo
Ayes: Sullivan, Althoff, Bruin, Henry Traut, Russo
Nays: None

**#151-2025 RESOLUTION REQUESTING PERMISSION FROM THE DIRECTOR OF THE
DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATION BY RIDER
ACCOUNT FOR DONATIONS TO THE BOROUGH OF MENDHAM HOMETOWN HEROES
BANNER PROGRAM PURSUANT TO N.J.S.A. 40A:5-29**

Motion to Approve: Council Member Henry Traut
Second: Council Member Bruin
Ayes: Sullivan, Althoff, Bruin, Henry Traut, Russo
Nays: None

**#152-2025 RESOLUTION AUTHORIZING THE REFUND OF PROPERTY TAXES FOR
PROPERTY LOCATED AT BLOCK 2201, LOT 10.03**

Motion to Approve: Council Member Bruin
Second: Council Member Althoff
Ayes: Sullivan, Althoff, Bruin, Henry Traut, Russo
Nays: None

**#153-2025 RESOLUTION AUTHORIZING THE REFUND OF PROPERTY TAXES FOR
PROPERTY LOCATED AT BLOCK 601, LOT 3**

Motion to Approve: Council Member Althoff
Second: Council Member Russo
Ayes: Sullivan, Althoff, Bruin, Henry Traut, Russo
Nays: None

7. ADMINISTRATOR OPERATIONS REPORT

8. COUNCIL REPORTS

Recreation and Parks/School Boards Liaison –
Chair Matthew Bruin –

The Chair announced that Mendham Fest was another successful Borough event. He noted that the next community event, Holly Trail, is scheduled for December 6th. The next Recreation Committee meeting will be held on October 16th at 7:30 PM.

Public Safety Committee- Chair Marilyn Althoff

The Chair reported that a flashing pedestrian sign for 12 Hilltop Road has been ordered, with installation to be coordinated through the Department of Public Works.

She also noted a collaborative effort underway with the Mendham Township Police Department to develop an e-bike safety presentation. The presentation is scheduled to take place at West Morris Mendham High School on October 29th.

Additionally, Mountain View School recently hosted its first cybersecurity presentation for students in grades 5 through 8. The program is provided at no cost to the school, and Mountain View is the third school in the county to receive this presentation.

Land Use - Chair Alexandra Henry Traut

The Chair reported that ECCOST is currently underway with its fall plantings for the Shade Tree program.

She also noted that the Historic Preservation Commission (HPC) will meet on Monday, October 28th at 7:30 PM, and the Joint Land Use Board (JLUB) is scheduled to meet on Tuesday, October 29th at 7:30 PM.

Finance Committee- Neil Sullivan

Nothing to report.

Personnel Committee/ Volunteer Projects Liaison- Will Russo

Nothing to report

9. ATTORNEY'S REPORT

10. BEST PRACTICES

11. MAYOR'S ITEMS

The Mayor stated A meeting is added for December 10th. The December 17th meeting will be held only if needed. The Reorganization meeting is being rescheduled from January 2nd to Wednesday, January 7th.

Mayor Kelly asked for a motion to change the meeting dates

Motion to Approve: Council Member Althoff

Second: Council Member Henry Traut

Ayes: Sullivan, Althoff, Bruin, Henry Traut, Russo
Nays: None

12. PUBLIC COMMENTS

This is an opportunity for the public to comment on any matter or concern. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to state their name and address for the record. **THE SPEAKER DOES NOT NEED TO PROVIDE THEIR ADDRESS IF THEY HAVE BEEN VERIFIED BY THE OFFICE OF INFORMATION PRIVACY AS A COVERED PERSON IN THE BOROUGH UNDER DANIEL'S LAW.** Speakers are asked to limit their comments to four minutes. Please note that Public Comments do not follow a question-and-answer format; however, a member of the Governing Body may offer a brief response when it is helpful to do so.

13. APPROVAL OF VOUCHERS

Bills List dated October 8, 2025

Motion to Approve: Council Member Henry Traut
Second: Council Member Bruin
Ayes: Sullivan, Althoff, Bruin, Henry Traut, Russo
Nays: None

14. EXECUTIVE SESSION

**#154-2025 A RESOLUTION PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION
NOT OPEN TO THE PUBLIC PURSUANT TO THE NEW JERSEY OPEN PUBLIC
MEETINGS ACT N.J.S.A. 10:4-12b #8**

Motion to Approve: Council Member Henry Traut
Second: Council Member Bruin
Ayes: Sullivan, Althoff, Bruin, Henry Traut, Russo
Nays: None

The Council went into Executive Session at 8:00 pm.

15. ADJOURNMENT

Council Member Henry Traut made a motion to return to regular session at 9:18 PM. The motion was seconded by Council Member Russo and passed unanimously.

Subsequently, Council Member Henry Traut moved to adjourn the meeting. Council Member Russo seconded the motion, and it was approved by all present AT 9:19 PM.

The next meeting of the Mendham Borough Mayor and Council will take place on October 22, 2025, 7:00 PM, at the Garabrant Center, 4 Wilson St Mendham, NJ 07945